

**Enrolled Minutes of the Fifteenth Regular or Special Meeting
For the Twenty-Ninth Highland Town Council
Regular Plenary Business Meeting (Electronic)
Monday, July 27, 2020**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, July 27, 2020 at 6:31 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09 allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 public health emergency, extended by Executive Order No. 20-30. All persons were meeting remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. When the agenda item provided for public comment, this was supported as well. Councilor Herak, while not required under the Governor's orders, was present on the premises of the plenary meeting room.

Pursuant to HMC Section 2.05.130(A)(2), the Town Council considered and reviewed the agenda in an informal proceeding. Once completed the Town Council moved to the full plenary meeting.

The Town Council President, Mark J. Schocke presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Council President Schocke offering a prayer reciting the Pledge of Allegiance to the Flag of the United States of America.

Roll Call Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained. All participated electronically.

Additional Officials Present: (all electronically) Scott Bilse, Attorney; John P. Reed, Town Attorney; Mark Knesek, Public Works Director; Pete Hojnicky, Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; Kathy DeGuilio-Fox, Redevelopment Director; and Kenneth J. Mika, Building Commissioner were present.

Also present: Larry Kondrat (electronically) of the Board of Waterworks Directors; and Ed Dabrowski IT (Contract) Director (electronically) were also present.

Guests: Theresa Badovich of the Idea Factory was also present electronically.

Minutes of the Previous Meeting: Councilor Zemen moved the approval of the minutes of the regular plenary meeting of July 13, 2020. Councilor Black seconded, upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The minutes were approved.

Comments from Visitors or Residents:

1. Larry Kondrat, Highland, expressed opposition to Resolution No. 2020-36, a resolution for which Councilor Herak filed and gave notice of his intention to take up at this meeting.
2. Terry Steagall, Highland, sought clarification regarding Resolution No. 2020-36. The Town Council President stated that the Resolution is not on the agenda.

There were no further public comments.

Communications:

The following communication from the Complete Count Committee for the Census was received as information.

**HIGHLAND 2020 CENSUS COMPLETE COUNT COMMITTEE
Town Council Staff Report- July 27th Meeting**

Current activities include the following: Social media posts and "Shares" by other Department's social media outlets; Census flyers being distributed through the Highland Library; and, future message on August water bill and Census content in August's Gazebo Express.

A final reminder from the Census Bureau for those households that have not self-responded to the 2020 Census, is being mailed out between July 22nd & 28th. Highland residents who receive this notice are strongly encouraged to respond immediately to the Census. The US Census Bureau has moved up the date to this Thursday (July 30th) to begin their in-person visits to Lake County households that have not responded. To avoid an in-person visit, Highland residents should self-respond immediately, if they have not already done so.

Residents have three ways to self-respond to the Census: they can go to my2020census.gov to respond online; respond by phone may call 844-330-2020; and, residents who have not already responded can fill out and mail in paper questionnaires.

Highland residents should be aware, as it pertains to Census in-house visits, of the following:

- The visits are being conducted by US Census Bureau personnel, NOT the Town of Highland.
- Census personnel will be wearing masks and other necessary PPE and will be trained in proper COVID-19 safety protocols.
- They will have a valid ID badge with their photograph, a U.S. Department of Commerce watermark, and an expiration date and they may also carry Census Bureau bags and other equipment with the Census Bureau logo.
- If no one is home when the census taker visits, the census taker will leave a notice of their visit with information about how to respond online, by phone or by mail.
- If the census taker who visits your home does not speak your language, you may request a return visit from a census taker who does speak your language.
- Highland residents are required by federal law to participate in the Census.

As of statistics obtained today (July 23rd), a 2010/ 2020 comparison of self-response rates to date, shows as follows:

Entire Town- 2010 Final Self-Response Rate- 80.6 %
2020 To Date- 78.3%

#405.01- 2010 Final Self-Response Rate - 74.4%
2020 To Date- 64.9%

#405.02- 2010 Final Self-Response Rate - 80.5%
2020 To Date- 78.1

#406- 2010 Final Self-Response Rate - 77.3%
2020 To Date- 77.7%

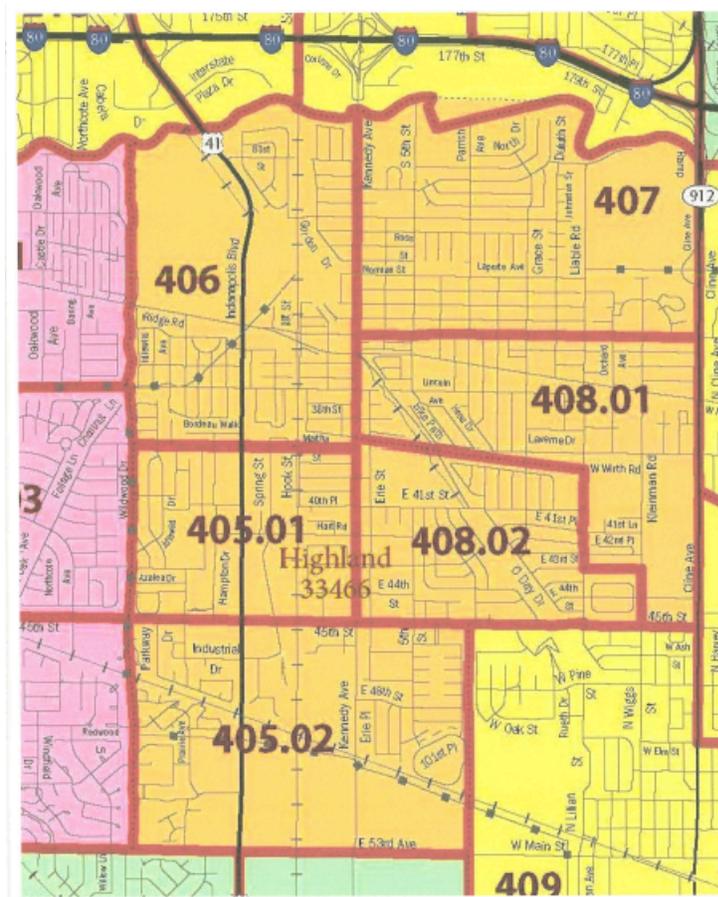
#407- 2010 Final Self-Response Rate - 83.7%
2020 To Date- 84.3%

#408.01- 2010 Final Self-Response Rate - 84.2%
2020 To Date- 83.9%

#408.02- 2010 Final Self-Response Rate - 83.7%
2020 To Date- 83.3%

To date, in two of Highland's six Census Tracts (#406 & #407), we have exceeded the 2010 Final self-response rate for those tracts. In two other tracts (#408.01 & #408.2), we are 0.3% and 0.4% away respectively, from matching 2010.

Respectfully submitted,
Lance Ryskamp- Co-Chair



Unfinished Business and General Orders:

- 1. Introduced Ordinance No. 1717:** An Ordinance to Establish and Control the Use of Ceremonial and Honorific Banners on the Town of Highland Property Specifically for the Used Described in the Ordinance. *Councilor Herak introduced and filed Ordinance No. 1717, at the Town Council meeting of June 08, 2020. The introduced ordinance was reviewed and marked up at study sessions of June 15, 2020 and July 06, 2020.*

Councilor Herak moved the passage and adoption of Ordinance No. 1717. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The ordinance was adopted.

Ordinance No. 1717
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to ESTABLISH AND CONTROL THE USE OF CEREMONIAL AND HONORIFIC BANNERS ON TOWN OF HIGHLAND PROPERTY SPECIFICALLY DESIGNED FOR THE USES AS DESCRIBED HEREIN and AMEND THE HIGHLAND MUNICIPAL CODE BY THE ADDITION OF A NEW CHAPTER 8.30.

WHEREAS, Over the most recent years last past, the Town of Highland has installed hardware to facilitate the attachment of Ceremonial and Honorific Banners to Town of Highland property, consisting primarily of attachments to various light poles;

WHEREAS, The Town Council has recognized that multiple parties representing different groups, including the Town of Highland Schools and military servicemen and women, including veterans, and are interested in producing honorific banners recognizing individuals and their achievements;

WHEREAS, The Town Council further determines that the Town of Highland will not, in any way, profit or inure any benefit from any fee that may be imposed for the placement of the aforesaid banners beyond the recovery of costs associated placing the honorific and ceremonial banners on the prepared light poles and the care and maintenance associated with readying and preserving the light poles that will accept the aforesaid banners;

WHEREAS, IC 36-10-2-4, expressly confers powers upon the Town to establish, aid, maintain, and operate cultural programs;

WHEREAS, It is the intent of the Town Council to provide a program that will elevate the cultural life of the community, promote civic pride, foster positive activity in the redevelopment and economic development areas of the Town and enhance the visual appeal of the sites lines in the commercial area of the downtown;

WHEREAS, The Town Council further determines that the Town of Highland will benefit from a program using certain of the light poles with banner attachments, at certain times of year, to announce and inform the citizens of celebrations, matters of civic pride, or other community activities; and,

WHEREAS, The Town Council hereby declares that the light poles with banner hardware shall not be used for general commercial, political, informative, or other forms of advertising to generate any level or profit or inurement above actual costs and expenses incurred by the Town of Highland,

NOW, THEREFORE, BE IT HEREBY ORDAINED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Highland Municipal Code be hereby amended by the addition of a new chapter, styled as Chapter 8.30, to be called Light Post Semaphores, Banners, and Displays, which shall read as follows:

Chapter 8.30 Light Post Semaphores, Banners, and Displays

8.30.010 Honorific Display and Celebrations.

Light posts owned by the Town of Highland through its executive departments, possessing hardware supporting the display of semaphores, banners and similar displays, will be available for use by certain individuals or groups as according to the terms of this chapter (display service).

8.30.020 Posts Enrolled in the Display Service

(A) The light posts available for this service are those located in the downtown section of the town, erected along the 2800-2900 blocks of Jewett Street and Highway Avenues.

(B) Subject to the approval of the Park and Recreation Board, light posts located in Main Square Park may be available for the display service.

(C) The Town of Highland through its public works department reserves the right to assign the poles according to the Town's requirements or exigencies.

8.30.030 Preferred Users

(A) The Town of Highland designates and identifies certain users or groups as participants in the display program, which subject to the scheduling requirements of the Town, will be given special access to the display service without charge.

(B) School Town of Highland and School Town of Highland Support Groups will be a designated preferred user. The School Town of Highland, and the various groups that support the Town of Highland Schools, shall be permitted to utilize the light pole banner locations for honoring students and student-athletes as follows:

- (1). During the Fall Term of the School Year, ~~at least Seventy-Five (75)~~ a **substantial number** of the banner-equipped light poles will be dedicated to exclusive use by the School Town of Highland and the various groups that support the Town of Highland Schools.
- (2). During the Spring Term of the School Year, ~~at least Fifty (50)~~ a **substantial number** of the banner-equipped light poles will be dedicated to exclusive use by the School Town of Highland and the various groups that support the Town of Highland Schools.
- (3). Groups supporting the Town of Highland Schools shall be approved by the School Town of Highland.

(C) **United States and Indiana Military and Groups supporting the Military and Veterans Affairs will be a designated preferred user.** The Military, comprised of all branches of the armed forces of the United States of America, and the various groups that support the Military, shall be permitted to utilize the light pole banner locations for honoring active members of the Military, veterans, and those missing in action and killed in action, as follows:

- (1). During the period immediately following the Spring Term and prior to the Fall Term of the School Year, all ~~but a specified number thirty (30)~~ **but a specified number** of the Town of Highland light pole banner locations shall be used by the Military, veterans, and those missing in action and killed in action.
- (2). The remaining banner-equipped light poles shall be utilized by the Town of Highland and its affiliated entities for ~~governmental~~ **other lawful** purposes.

8.30.040 Logistics and Miscellaneous.

(A) Honorific and Ceremonial Banners shall only be affixed or removed to the banner-equipped light poles by employees, contractors, and agents of the Town of Highland.

(B) The Town of Highland may impose a fee for the installation and maintenance of the Honorific and Ceremonial Banners. Said fee, if imposed, shall not exceed the actual cost of the banner installation, removal and maintenance.

(C) Maintenance of the banners does not include maintaining the quality or characteristics of the banners, but, rather, includes only the care and maintenance of the light poles and the hardware necessary to affix the banners.

(D) Sponsors of the Ceremonial and Honorific Banners may have the sponsorship acknowledged on the banners, themselves. However, said acknowledgment shall not comprise more than Twenty Percent (20%) of the banner's overall size.

(E) **The display service is a demonstration and nascent program the operation of which the object of which in part is to further inform policy and refine its design and operation. The display service will be reviewed from time to time to further refine and perfect its design and operation.**

(F) **While the display program is in its nascent phase, informing the Town Council regarding the ways and means of its operation, informing its understanding to later refine this chapter, Councilor Mark Herak shall serve as the contact and coordinating person for the program.**

Section 2. That all provisions of ordinances in conflict with the provisions hereof are hereby repealed;

Section 3. That this ordinance shall become and be in full force and effect from and after its adoption, passage and until its subsequent amendment or repeal by proper ordinance, all pursuant to IC 36-5-2-10(c).

Introduced and Filed on 8th day of June 2020. Consideration on same day or at same meeting of introduction was not considered, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 27th Day of July 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

2. **Introduced Ordinance No. 1718.1691-C:** An Ordinance To Amend Ordinance No. 1691 Fixing The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana Particularly Amending Pay Associated With A New Position In The Public Works Department (Agency) And Making Related Amendments To The Compensation And Benefits Ordinance. *Councilor Black introduced and filed Ordinance No. 1718.1691-C, at the Town Council meeting of July 13, 2020. The Town Council sought further deliberation regarding the proposed job description regarding the proposed new position.*

Councilor Black moved the passage and adoption of Ordinance No. 1718.1691-C. Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The ordinance was adopted.

ORDINANCE No. 1718.1691-C
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1691 FIXING THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING PAY ASSOCIATED WITH A NEW POSITION in the PUBLIC WORKS DEPARTMENT (AGENCY) and MAKING RELATED AMENDMENTS TO THE COMPENSATION AND BENEFITS ORDINANCE

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

WHEREAS, I.C. 36-5-3-2 further provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), still further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2019 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to establish a new position and fix an hourly rate for the position based upon the needs of the department and the current work of the department secretary; and,

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to establish a new position and fix an hourly rate for the position based upon the needs of the public works department (agency) and the current work of the department secretary for the year ensuing and thereafter,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That Section 9 subdivision (B) of Ordinance No. 1691 as amended be further amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 8 subdivision (B) which shall read as follows:

Section 9. *Public Works Department (Agency).* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Public Works Department** as follows:

(B) Associate Staff and Employees

| | | | Starting Rate | Incumbent Rate |
|---|---------------------|---------|------------------|-------------------|
| (1) Administrative Assistant | (1) | | \$22.87 | \$22.87 |
| | | | \$1,829.60 | \$1,829.60 |
| (1) (2) Public Works Secretary | (1 2)** | \$18.66 | | \$19.20 |
| (2) (3) Dispatch Clerk | (1) | \$16.87 | | \$16.87 |

If a worker is assigned the **Dispatch Clerk position, the authorization for this position is reduced to one (~~1~~).

| | | | |
|--|-----|---------|---------|
| (3) (4) Senior Utility Technician | (1) | \$22.87 | \$22.87 |
| (4) (5) Utility Technician | (2) | \$18.35 | \$18.35 |

This position subject to base modification as outlined in subdivision E

| | | | |
|---|--|---------|---------|
| (5) (6) Utility Worker / Equipment Operator A(3) | | \$22.87 | \$22.87 |
| (6) (7) Utility Worker / Equipment Operator B(2) | | \$21.89 | \$21.89 |

| | | | |
|--|-----|---------|---------|
| (7) (8) Pump Station Operator | (2) | \$19.75 | \$19.75 |
|--|-----|---------|---------|

This position subject to base modification as outlined in subdivision E

| | | | Starting Rate | Incumbent Rate |
|--|--------|--|------------------|-------------------|
| (8) (9) Street Sweeper Operator | (1) | | \$20.24 | \$20.24 |
| (9) (10) Utility Worker/Driver A | (4) | | \$ 21.89 | \$ 21.89 |
| (10) (11) Utility Worker/Driver B | (3) | | \$ 18.78 | \$ 18.78 |
| (11) (12) Utility Worker/Driver C | (2) | | \$ 15.86 | \$ 15.86 |
| (12) (13) Senior Mechanic | (1) | | \$ 21.61 | \$ 21.61 |
| (13) (14) Mechanic | (1)*** | | \$ 20.56 | \$ 20.56 |
| (14) (15) Mechanic | (2) | | \$ 20.56 | \$ 20.56-\$22.10 |

The mechanic position subject to base modification as outlined in subdivision E

*** Once a worker is assigned the **Senior Mechanic's** position, the authorization for this position is reduced to zero (0).

| | | | |
|--|-----|----------|----------|
| (15) Sign & Traffic Control Technician | (1) | \$ 18.97 | \$ 18.97 |
|--|-----|----------|----------|

This position subject to base modification as outlined in subdivision E

| | | | |
|----------------------------|-----|---------|-----------------|
| (16) Utility Worker A | (3) | \$16.58 | \$16.58-\$18.04 |
| (17) Utility Worker B | (3) | \$12.80 | \$12.80 |
| (18) Custodian | (1) | \$15.36 | \$15.36 |
| (19) Attendant Town Garage | (1) | \$14.27 | \$14.91 |

| | | |
|--|--|----------------------------|
| (20) Secretary (part-time) | | \$ 9.00-\$18.66 per hr. |
| (21) Laborer (not truck driver)(part-time) | | \$ 9.00-\$ 11.64 per hr. |
| (22) Laborer, Seasonal Leaf Collection | | \$ 9.27 per hour. |
| (23) Master Gardener/Streetscaping (part-time) | | \$12.00 - \$ 14.00 per hr. |
| (24) Driver C Seasonal (must have a CDL) | | 15.86 |

Section 2. That Section 2.01 styled as Exempt Employees in the Compensation and Benefits Ordinance commonly called the municipal employee handbook, be further amended to read as follows:

§ 2.01 Exempt Employees

Exempt employees refers to **workers who are** exempt from certain provisions of the Fair Labor Standards Act pertaining to overtime. It also means that you are in a supervisory or professional position **as further defined in 29 CFR 541.200 et seq.**, and not eligible for overtime payments for work in excess of 40 hours per week, **except as provided by this handbook.**

Exempt Salaried Positions

| | |
|---|--------------------------|
| Director of Public Works | Operations Director |
| Water & Sewer Supervisor | Street Supervisor |
| Maintenance Supervisor | Facilities Supervisor |
| Building Commissioner/Chief Inspector | Deputy Clerk-Treasurer |
| Superintendent of Parks & Recreation | Park Director |
| Director of Recreation | Recreation Supervisor(s) |
| Metropolitan Police Division Commander(s) | Chief of Police |

Metropolitan Police Ass't. Div. Commander(s)
Metropolitan Police Administration Officer(s)
Redevelopment Director

Assistant Chief of Police
Fire Chief
Public Works Admin. Assistant

Section 3. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 4. (A) That an emergency exists for the immediate taking effect of this Ordinance, which, subject to the provisions of this ordinance, shall become effective and shall remain in full force and from after its passage and adoption, pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

(B) That for the provisions related to the full-time position of Administrative Assistant, this ordinance shall be effective retroactively from July 12, 2020 and the job description outlining this position is hereby adopted and approved;

(C) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 13th day of July 2020. Consideration on same day or at same meeting of introduction was not sought, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 27th Day of July 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed/~~defeated~~ by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

3. Resolution No. 2020-37: An Exigent Resolution Providing for the Transfer of Appropriation Balances from and Among Major Budget Classifications in the *Public Safety Local Income Tax Fund* As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Sheeman moved the passage and adoption of Resolution no. 2020-37. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND
APPROPRIATION TRANSFER RESOLUTION
RESOLUTION NO. 2020-37**

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the PUBLIC SAFETY LOCAL INCOME TAX FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Public Safety Local Income Tax Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

Section 2. That it has been shown that certain existing unobligated appropriations of the **Public Safety Local Income Tax Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

PUBLIC SAFETY LOCAL INCOME TAX FUND

| | | |
|---|--|---------------------|
| Reduce Account: | | |
| 249-0000-43000 EQUIPMENT FIRE SUPPRESSION | | <u>\$ 19,890.00</u> |
| <i>Total 400 Series Reductions:</i> | | <u>\$ 19,890.00</u> |
| Increase Account: | | |
| 249-0000-29000 PPE & COVID SUPPLIES | | <u>\$ 19,890.00</u> |
| <i>Total 200 Series Increases:</i> | | <u>\$ 19,890.00</u> |
| Total of Fund Decreases: | | \$ 19,890.00 |
| Total of Fund Increases: | | \$ 19,890.00 |

DULY RESOLVED and ADOPTED this 27th Day of July 2020 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

- 4. Resolution No. 2020-38:** A Resolution Regarding the Disposition of Appropriated Resources in the Rainy Day Fund, Authorizing Their Transfer to the park Special Operating (General) Fund.

Councilor Sheeman moved the passage and adoption of Resolution No. 2020-38. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN COUNCIL of the TOWN of HIGHLAND
RESOLUTION NO. 2020-38**

A Resolution Regarding the Disposition of Appropriated Resources in the Rainy Day Fund, Authorizing Their Transfer to the park Special Operating (General) Fund.

WHEREAS, The Town of Highland by proper legislative action has established a rainy day fund, pursuant to IC 36-1-8-5.1, codified as Article III comprising Sections 3.45.175 through 3.45.195 of the Highland Municipal Code;

WHEREAS, HMC Section 3.45.180 (A) provides that *“the town council may at any time by ordinance or resolution transfer to the corporation general fund, or any other appropriated funds of the municipality, money that has been deposited in the rainy day fund;”*

WHEREAS, HMC Section 3.45.180 (B)(1) further provides that expenditures from the fund may be to *“... make temporary, indefinite or permanent transfers to other funds of the town for cash flow purposes, to meet debt service, payroll and monthly accounts payable when tax revenues are not received in a timely manner to mitigate interest expense on tax anticipation debt as provided in IC [36-1-8-4](#);*

WHEREAS, The Clerk-Treasurer has requested and recommended that the identified amount appropriated to the Fund, be permanently transferred to the **Park Special Operating (General) Fund** in order to support its cash flow adversely affected by the COVID 19 Public Health Pandemics; and,

WHEREAS, The Town Council now desires to favor the request and recommendation of the Clerk-Treasurer, as described herein,

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes herein specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

Section 2. That it is now hereby authorized and instructed that the amount of Fifty-thousand dollars (\$50,000) be transferred from the proper account of the Rainy Day Fund (038-0000-39990 Local Share Transfer Park Reserve) and be deposited to the credit of the cash balance of the **Park Special Operating (General) Fund**;

Section 3. That, pursuant to the foregoing, the Clerk-Treasurer be authorized and is hereby requested to transfer the amount identified herein;

Section 4. That the Clerk-Treasurer as the disbursing and fiscal officer of the Municipality, is hereby instructed, authorized and directed to take such steps as necessary to carry out the purposes of this resolution.

DULY RESOLVED and ADOPTED this 27th Day of July 2020 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/ Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

5. Works Board Order No. 2020-36: An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Kiesler Police Supply, 2808 Sable Mill Road, Jeffersonville, IN 47130 Rapid Response Equipment and accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05 of the Highland Municipal Code.

Councilor Herak moved the passage and adoption of Works Board Order No. 2020-36. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland
Board of Works
Order of the Works Board 2020-36**

An Order Approving and Authorizing the Metropolitan Police Chief to Purchase from Kiesler Police Supply, 2808 Sable Mill Road, Jeffersonville, IN 47130 Rapid Response Equipment and accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05 of the Highland Municipal Code.

Whereas, The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below \$50,000.00. An opportunity has arisen which enables the department to purchase the Rapid Response Equipment with accessories.

Whereas, The Metropolitan Police Chief has identified Kiesler Police Supply of Jeffersonville, IN to be a desirable source vendor for the purchase of the Rapid Response Equipment with accessories at a price of \$15,676.96.

Whereas, The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (e) as well as Section 3.05.050 (b) (2) of the Highland Municipal Code requires the express approval of the purchasing agency; and

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (a) (2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department; and

Whereas, The Metropolitan Police Chief, pursuant to Section 3.05.050(D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

Whereas, The Purchasing Agent, believes that this purchase qualifies as a special purchase to be made without soliciting bids or proposals because in this instance (1) the compatibility of equipment, accessories or replacement

parts is a substantial consideration in this purchase and (2) only one source meets the department's reasonable requirements, which is the source recommended for this purchase;

Whereas, The Purchasing Agent, for the rational stated herein, elects to purchase without resort to soliciting quotes or bids pursuant to Section 3.05.065 (l) of the Highland Municipal Code;

Whereas, The purchase of the Rapid Response Equipment and accessories will be supported by appropriations in the Public Safety Local Income Tax Fund;

Whereas, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein,

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby authorizes and approves the purchase as from Kiesler Police Supply of 2808 Sable Mill Rd. Jeffersonville, IN, for the purchase of Rapid Response Equipment and accessories as set forth in the invoices, which is attached as an exhibit to and made a part of this order in the amount of \$15,676.96;

Section 2. That the Works Board hereby finds and determines the following:

- (A) That Kiesler Police Supply, 2808 Sable Mill Rd., Jeffersonville, IN is a sole source to meet the police departments reasonable requirements for this purchase; and,
- (B) That for this purchase, the compatibility of equipment, accessories or replacement parts is a substantial consideration; and,
- (C) That the foregoing rational, this purchase qualifies as a special purchase pursuant to IC5-22-10 et seq. and HMC Section 3.05.065 (l)

Section 3. That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-1-4-14.

Duly Adopted, Resolved and Ordered by the Highland Town Council, Lake County, Indiana, acting as the Works Board this 27th day of July 2020. Having been passed by a vote of 5 in favor and 0 opposed.

**Board of Works of the Town of
Highland, Indiana**

/s/ Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

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Sales Quote

KIESLER POLICE SUPPLY
 2802 SABLE MILL RD
 JEFFERSONVILLE, IN 47130

Bill-to Customer
 HIGHLAND POLICE DEPARTMENT
 3315 RIDGE ROAD
 HIGHLAND, IN 46322-2097

Ship-to Address

Your Reference
 Bill-to Customer No. L05608
 Tax Registration No.
 No. Q113006
 Document Date June 5, 2020
 Due Date July 5, 2020
 Payment Terms
 Payment Method
 Tax Identification Type Legal Entity
 Shipment Method

Salesperson
 Email
 Home Page
 Phone No. ELLA

| No. | Description | Quantity | Unit of Measure | Unit Price Excl. Tax | Line Amount Excl. Tax |
|---------------|---|----------|-----------------|----------------------|-----------------------|
| KIESLER NOTE | ***ETA'S ON ALL RIOT GEAR RANGES FROM 60 - 180 DAYS, AT THIS TIME *** | 0 | EACH | 0.00 | 0 |
| MONA8220-3-28 | MONADNOCK BULK DBL CUFF BLK 100PK BLACK CLATE | 3 | EACH | 148.32 | 444.96 |
| MONA2800 | MONADNOCK 36" WOODEN BATON CHCO | 8 | EACH | 21.00 | 168 |
| PART NUMBER | MONADNOCK MODEL TS70 #EXTSM-L ExoTech Hard Shell Riot Shin Protector Set M/L ROLE | 20 | EACH | 8.00 | 1,160 |
| MONA1181824 | MONADNOCK TR-1000 HALF SHELL NON-BALLISTIC RIOT HELMET W/ FACE SHIELD CEREA | 11 | EACH | 126.00 | 1,386 |
| AVON70501-555 | AVON C50 CBRN TWIN PORT APR ASSEMBLY, LARGE C50 First Responder KIL LARGE - INCLUDES: C50 APR Mask, Clear Outsert Assembly, Sunlight Outsert Assembly, CBRNCF50 Canister, CTCF50 Riot Agent Canister, Universal Carrier & Storage Faceform. KCOLK | 20 | EACH | 595.00 | 11,900 |
| KIESLER NOTE | ***** Due to extremely high demand for RPE during the COVID-19 pandemic, Avon Protection will not accept any product returns for refund or credit, unless the returns are in relation to a legitimate warranty claim in accordance with their terms and conditions. ***** | 0 | EACH | 0.00 | 0 |
| PART NUMBER | *** ALL MASKS & MASK KITS ARE BACKORDERED UNTIL AT LEAST JULY 20TH *** UNITS-2 UNITED SHIELD BS-2 RIOT SHIELD SMALL - 20" X 36" - 6 LBS - "POLICE" LABEL CEEF | 4 | EACH | 122.00 | 488 |
| SHIPPING | Shipping - FOR 11 HELMETS, 20 MASKS, 8 BATONS 20 SHIN SETS, 4 SHIELDS & 300 CUFFS | 1 | EACH | 130.00 | 130 |



| No. | Description | Quantity | Unit of Measure | Unit Price Excl. Tax | Line Amount Excl. Tax |
|------------------------------|---|----------|-----------------|----------------------|------------------------------|
| FORMAT ELLA | QUOTED BY ELLA KENNEDY KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS. ELLA@KIESLER.COM | 0 | EACH | 0.00 | 0 |
| Amount Subject to Sales Tax | | | | 0.00 | Subtotal 15,676.96 |
| Amount Exempt from Sales Tax | | | | 15,676.96 | Total Tax 0.00 |
| | | | | | Total \$ Incl. Tax 15,676.96 |
| | | | | | Tax Amount 0.00 |

KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

6. Works Board Order No. 2020-37: An Order of the Works Board Accepting the Proposal of Mad Bomber Fire Works Productions for Professional Pyrotechnics and Fireworks Displays Services for the Town of Highland, Associated with September Special Event.

Councilor Sheeman moved to delay consideration of the Works Board Order No. 2020-37. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Consideration of Works Board Order No. 2020-37 was delayed.

- 7. Works Board Order No. 2020-38:** An Order Authorizing and Approving Agreement between Frost, Brown and Todd, Attorneys and the Town of Highland to perform Professional Legal services as Special Counsel Assisting with a Civil Action Filed in United States District Court for the Northern District.

Councilor Black moved the passage and adoption of Works Board Order No. 2020-38. Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**The Town of Highland
Board of Works
Order of the Works Board No. 2020-38**

AN ORDER AUTHORIZING AND APPROVING AGREEMENT BETWEEN FROST, BROWN AND TODD, ATTORNEYS AND THE TOWN OF HIGHLAND TO PERFORM PROFESSIONAL LEGAL SERVICES AS SPECIAL COUNSEL ASSISTING WITH A CIVIL ACTION FILED IN UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT

Whereas, The Chosen Consulting, LLC, dba Chosen Health Care, Indiana, ATC JV, LLC, dba Hickory Recovery Network and Highland Recovery, LLC, dba Hickory Treatment Center at Highland has filed a civil action naming the Town Council and the Plan Commission of the Town of Highland as defendants, in the United States District Court of the Northern District of Indiana, regarding the property located at 9630 Fifth Street, Highland, which was the site of the Highland Nursing Home;

Whereas, The Town has determined that a need exists to engage additional professional legal services to defend against the civil action; and,

Whereas, The Town has been reliably advised that FROST BROWN TODD, LLC, a law firm, through its member Anthony W. Overholt, possesses certain legal experience and insight that is deemed particularly helpful in the current litigation; and,

Whereas, FROST BROWN TODD, LLC, a law firm, through its member, Anthony W. Overholt, has offered to provide professional legal services related to representing the Town Council and the Plan Commission of the Town of Highland as Special Counsel; and

Whereas, As a purchasing agency in this matter, the Town Council may purchase services using any procedure it considers appropriate, pursuant to IC 5-22-6-1; and

Whereas, The Highland Municipal Code provides that, the Town Council may make contracts for professional services on the basis of competence and qualifications for the type of services to be performed, and negotiate compensation that the public agency determines to be reasonable, pursuant to Section 3.05.090 of the Highland Municipal Code; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments for these services under the agreement, pursuant to IC 5-22-17-3(e); and,

Whereas, The Town of Highland, through its Town Council now desires to accept and approve the engagement agreement for services as herein described,

Now Therefore be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, as the works board of the municipality:

Section 1. That the Agreement presented as a letter of engagement dated July 21, 2020 between FROST BROWN TODD, LLC Attorneys, and the Town of Highland, to provide professional legal services related to the civil litigation, filed by Chosen Consulting, LLC, dba Chosen Health Care, Indiana, ATC JV, LLC, dba Hickory Recovery Network and Highland Recovery, LLC, dba Hickory Treatment Center at Highland naming the Town Council and the Plan Commission of the Town of Highland as defendants, in the United States District Court of the Northern District of Indiana, regarding the property located at 9630 Fifth Street, Highland, which was the site of the Highland Nursing Home is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and fees described under the agreement for the professional legal services, in a range from \$295 per hour in the case of members to \$225 per hour in the case of associates are found

and determined to be appropriate, reasonable and fair, all pursuant to IC 5-22-6-1 and Section 3.05.090 of the municipal code;

Section 3. That the Town Council President be authorized to execute the agreement under the terms of this order with his signature as attested thereto by the Clerk-Treasurer.

Be it so Ordered.

DULY, PASSED, ADOPTED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 27th day of July 2020 having passed by a vote of 5 in favor and 0 opposed.

**WORKS BOARD of the TOWN of
HIGHLAND, INDIANA**

/s/ Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, **IAMC/MMC/CPFA/ACPFIM/CMO**
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Previous notice action. Resolution No. 2020-36. Councilor Herak reminded all that at the Town Council meeting convened Monday, July 13, 2020, he had filed and stated his intention to act on Resolution No. 2020-36 at this meeting. Councilor Herak moved the passage and adoption of Resolution No. 2020-36.

The Town Council President ruled the motion and introduction out of order since the resolution was not on the agenda, the proper motion would be to amend the agenda.

Councilor Herak moved to appeal to the Town Council the decision of the Town Council President as chair of the meeting, particularly the chair's ruling that the agenda required amendment for consideration of the resolution, pursuant to HMC section 2.05.180(H). Councilor Sheeman seconded. The question was shall the decision of the chair be overruled. Pursuant to HMC Section 2.05.230, Councilor Herak asked for a roll call vote on the question. Upon a roll call vote, there were four affirmatives and no negatives. With Councilors Zemen, Herak, Black and Sheeman voting in the affirmative, and Councilor Schocke voting in the negative, the motion passed. The decision of the Town Council President was overruled.

Resolution No. 2020-36: A Resolution Of The Highland Town Council Abrogating Emergency Proclamation Of The Municipal Executive No. 2020-04. Councilor Herak moved the passage and adoption of Resolution No. 2020-36. Councilor Zemen seconded. Upon a roll call vote, there were three affirmatives and no negatives. With Councilors Zemen, Herak and Zemen voting in the affirmative and Councilors Black and Schocke voting in the negative, the motion passed. The resolution was adopted.

TOWN of HIGHLAND, LAKE COUNTY, INDIANA
TOWN COUNCIL
RESOLUTION NO. 2020-36

A RESOLUTION OF THE HIGHLAND TOWN COUNCIL ABROGATING EMERGENCY PROCLAMATION OF THE MUNICIPAL EXECUTIVE NO. 2020-04

Whereas, The Town Council of the Town of Highland is authorized to enter into contracts and allocate budgeted funds under IC 36-5 et seq. and Title 3 of the Highland Municipal Code, for the uses and purposes for which public money may be allocated and utilized; and

Whereas, The President of the Town Council, on March 16, 2020, and pursuant to Indiana Code 10-14-3-29, declared a Local Disaster Emergency in response to the Governor of Indiana's declaration of a State of Emergency on March 6, 2020; and

Whereas, The Town Council, on March 16, 2020, concurred in the Town Council President's declaration of a Local Disaster Emergency and approved, by roll call vote, Emergency Proclamation No. 2020-02 extending executive power to the Town Council President up to and including April 16, 2020; and

Whereas, The Town Council, at additional and subsequent meetings, and by roll call votes, extended and reauthorized the Town Council President's executive power up to and including July 5, 2020; and

Whereas, The Town Council President, in an exercise of his executive powers, on July 2, 2020, issued a document entitled "Emergency Proclamation of the Municipal Executive No. 2020-04," requiring review of any and all contractual obligations expected to exceed \$100,000 to determine whether said contracts are feasible, necessary, and desirable to continue and/or provide notice of termination; and

Whereas, The Town Council President, in an exercise of either his executive powers or general authority as the President of the Highland Town Council, on or about June 8, 2020, issued a "notice of default" to S.J. Highland, LLC and Griffland Center, LLC as to the September 30, 2019, contract between said parties and the Town of Highland; and

Whereas, The Town Council may now determine whether, due to the July 5, 2020 expiration of the Town Council President's executive power, the Emergency Proclamation of the Municipal Executive No. 2020-04 should be abrogated,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL of the TOWN of HIGHLAND, LAKE COUNTY, INDIANA:

Section 1. That the prefatory statements set forth above are incorporated herein as if set forth at length;

Section 2. That it is in the best interest of the Town of Highland to abrogate the Emergency Proclamation of the Municipal Executive No. 2020-04, and to declare that same be of no further force or effect.

Section 3. That it is in the best interests of the Town of Highland to abrogate the "notice of default" sent by the Town Council President to S.J. Highland, LLC and Griffland Center, LLC on or about June 8, 2020.

Duly Passed and Resolved by the Town Council of the Town of Highland, Lake County, Indiana, this 27th day of July 2020. Having been passed by a vote of 3 in favor and 2 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/ Mark J. Schocke, President IC 36-5-2-10

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

8. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of \$1,792,656.00 in the Community Crossings Grant Fund and in the amount of \$109,890.00 in the Public Safety Local Income Tax Fund.

Councilor Herak moved to authorize the proper officer to publish legal notice of a public hearing to consider proposed additional appropriations as indicated. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The proper officer was authorized.

Comments from the Town Council:
(Good of the order)

- **Councilor Bernie Zemen:** • *Fire Department, Liaison* • *Liaison to the Plan Commission*

Councilor Zemen acknowledged the Fire Chief who offered a survey of actions under the aegis of Emergency Operations Center (EOC).

- **Councilor Mark Herak:** • *Budget and Finance Chair* • *Liaison to the Advisory Board of Zoning Appeals* • *Town Board of Metropolitan Police Commissioners, Liaison* • *Public Works Liaison.*

Councilor Herak acknowledged the birthdays of Town Councilor Zemen. Councilor Herak also noted the birthday of Larry Kondrat.

Councilor Herak acknowledged the Public Works Director, who reported on the status of public works matters.

- **Councilor Tom Black:** *Liaison to the Board of Sanitary Commissioners • Liaison to the Board of Waterworks Directors.*

Councilor Black thanked the Fire Chief for his planning and action in building a supply of PPE for any future needs.

- **Councilor Roger Sheeman:** *Chamber of Commerce Liaison • Liaison to the Community Events Commission • Information Technology Liaison • Redevelopment Commission Liaison • Tree Board liaison.*

Councilor Sheeman reported that on August 4, 2020 there would be a ground-breaking ceremony for the Parking lot/Depot Redevelopment Project at the Southwest corner of Highway and Kennedy Avenues.

Councilor Sheeman acknowledged the Redevelopment Director who reported that letters were delivered to businesses in the downtown area to prepare them for the construction and the disruption associated with the Parking lot/Depot Redevelopment Project at the Southwest corner of Highway and Kennedy Avenues. She further reported on the pursuit of an INDOT grant to support installation of charging stations at the Depot site.

- **Councilor President Mark Schocke:** *Town Executive • Chair of the Board of Police Pension Trustees • Park and Recreation Liaison.*

The Council President acknowledged the Parks and Recreation Superintendent who offered a survey regarding forthcoming recreation programming.

The Town Council President also offered encomia regarding the civil rights work of the late U.S. Representative John Lewis, late of Atlanta, Georgia who was recently deceased.

The Town Council President stated his rationale for the abrogated order that imposed an immediate review of any contract in excess of \$100,000 based upon reduced revenues and the effects of the circuit breaker on the resources of the town.

Comments from Visitors or Residents:

1. Terry Steagall, Highland, suggested that the Town Council should send condolences to the staff and family of the late Congressman John Lewis. Mr. Steagall also urged the Town Council to evidence support for the renewal of the Voting Rights Act and support its renaming as the John Lewis Voting Rights Act.

Mr. Steagall also urged the Town Council to communicate its support for “no-excuse absentee” voting in Indiana for the fall.

Mr. Steagall spoke in support of senior housing development that is seeking the rezoning at the Plan Commission for construction at a site north of Strack and Van Til’s between Cine Avenue and Kleinman Road.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Black moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period July 14, 2020 through July 27, 2020. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll docket and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$336,836.36; Motor Vehicle Highway and Street (MVH) Fund, \$19,919.44; Local Road and Streets Fund, \$13,595.83; Law Enforcement Continuing Education, Training, and Supply Fund, \$42.55; Corporation Bond and Interest Fund, \$414,500.00; Innkeepers Tax Fund, \$1,205.00; Gasoline Agency Fund, \$14,244.93; Information and Communications Technology Fund, \$16,897.96; Soldi Waste District Grant Fund, \$31,352.80; Police Pension Fund, \$120.72; Municipal Cumulative Capital Development Fund, \$34,452.77; Traffic Violations and Law Enforcement Agency Fund, \$9,500.00; Gaming Revenue Sharing Fund, \$325.00; Public Safety LIT Fund, \$3,092.67; Economic Development LIT Fund, \$100,000.00; Total: \$996,086.03.

Adjournment of Plenary Meeting. There being no further business before the Town Council, agenda having been completed, Councilor Zemen moved to adjourn and Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The regular plenary meeting, convened electronically, of the Town Council of Monday, July 27, 2020 adjourned at 8:09 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

Approved by the Town Council at its meeting of _____, 2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer